



DEPARTMENT OF HEALTH AND SOCIAL AFFAIRS
FSM National Government
Capitol Street, P.O. Box PS 70
Palikir, Pohnpei 96941
Federated States of Micronesia
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Office of the Secretary

**Request for Bid Proposal for the FSM Early Hearing Detection & Intervention (EHDI)
Program**
Calibration of EHDI Equipment in the FSM States

Bid Opening Period: October 13 – October 27, 2025

Background

The Federated States of Micronesia (FSM) Department of Health and Social Affairs, through the Early Hearing Detection and Intervention (EHDI) Program, is committed to ensuring the accuracy and reliability of all newborn hearing screening and diagnostic equipment across the four FSM States—Chuuk, Kosrae, Pohnpei, and Yap. Regular calibration and maintenance are essential to maintain high-quality hearing screening services and ensure optimal performance of the EHDI equipment.

Purpose

The FSM EHDI Program invites bids from qualified and certified personnel or service providers to perform calibration and verification of EHDI equipment located in the four FSM states. The goal of this service is to ensure all screening and diagnostic tools meet manufacturer and international standards of accuracy.

Scope of Work

The selected contractor will be responsible for:

- Calibrating and testing all EHDI-related equipment (including OAE and ABR screening and diagnostic devices).
- Providing a detailed service report for each unit, indicating performance before and after calibration.
- Certifying that each device is functioning within the manufacturer's specifications.
- Conducting minor maintenance or adjustments as needed during the calibration process.
- Coordinating with each State EHDI Coordinator to schedule calibration visits.
- Providing recommendations for repairs or replacements if equipment fails calibration

Qualifications

Interested bidders must meet the following requirements:

- Demonstrated experience in audiology equipment calibration or biomedical equipment servicing.
- Certification or authorization from relevant manufacturers (preferred).
- Ability to travel to all four FSM States.
- Submission of a valid business license or equivalent certification.

Deliverables

- Calibration certificates and service reports for all equipment serviced.
- Summary report with findings, issues, and recommendations.
- Confirmation of all EHDI devices restored to operational compliance.

Proposal Requirements

Interested parties must submit:

- A technical proposal describing approach, tools, and calibration methods
- A financial proposal detailing service costs (including travel, materials, and labor).
- Proof of business registration and relevant certifications.
- A proposed work schedule and completion timeline.

Terms and Conditions

- Confidentiality: All submitted proposals will be treated as confidential and will only be reviewed by authorized personnel
- Right to Reject: The FSM Department of Health and Social Affairs reserves the right to reject any or all proposals and is under no obligation to award a contract based on this Bid Proposal
- Contract Negotiation: The selected vendor will be required to enter into a formal contract with the FSM Department of Health and Social Affairs which will outline the specific terms of this project.

Submission Details

All bids must be submitted electronically or in sealed hard copy to:

Department of Health and Social Affairs

FSM National Government

Capitol Street, P.O Box PS70

Palikir, Pohnpei 96941

Federated States of Micronesia

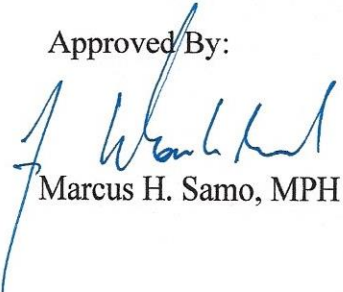
Attention: Rothgery Lopez Early Hearing Detection and Intervention (EHDI) Program Coordinator

Email: rlopez@fsmhealth.fm/ or health@fsmhealth.fm

Bid Opening date: October 13, 2025

Bid Closing Date: October 27, 2025

Approved/By:



Marcus H. Samo, MPH