



DEPARTMENT OF HEALTH AND SOCIAL AFFAIRS

FSM National Government
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Office of the Secretary

Federated States of Micronesia

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Request for Proposal (RFP) for the FSM Early Hearing Detection & Intervention (EHDI) Program

1. Introduction

The Federated States of Micronesia (FSM) Department of Health and Social Affairs (DHSA), through its Early Hearing Detection and Intervention (EHDI) Program, is seeking qualified individuals or organizations to serve as **Program Evaluator**. The evaluator will assess the effectiveness, efficiency, and impact of the FSM EHDI Program in meeting its goals of ensuring that all newborns and infants are screened for hearing loss, receive timely follow-up diagnostics, and have access to early intervention services.

2. Background

The FSM EHDI Program is funded through U.S. federal resources that works in collaboration with hospitals, public health programs, and early intervention services across the four states: Chuuk, Kosrae, Pohnpei, and Yap. The program aims to ensure that all newborn children in the FSM receive hearing screening. This benchmark outlined by the U.S. Health Resources and Services Administration (HRSA) for EHDI systems.

An independent evaluator is needed to provide an objective assessment of program performance, identify strengths and challenges, and recommend strategies for program improvement.

3. Scope of Work

The Program Evaluator will be responsible for the following tasks:

- Review the FSM EHDI Program's goals, objectives, and performance indicators.
- Assess program implementation in all four FSM states, including screening, diagnostics, follow-up, and early intervention services.
- Evaluate program effectiveness in data collection, reporting, and quality assurance.
- Provide recommendations to strengthen program outcomes, sustainability, and state-level coordination.
- Develop a written evaluation report summarizing findings, best practices, and recommendations.
- Present evaluation results to FSM DHSA leadership and EHDI program stakeholders.

4. Deliverables

The evaluator will provide:

1. An evaluation plan, including methodology, data sources, and timeline.
2. Mid-term progress updates to FSM DHSA.

The contract will run for a period starting on October 1st, 2025 and ending on March 31st, 2026 (with the possibility of renewal), beginning on the date of signing.

6. Required Qualifications

- Advanced degree in public health, epidemiology, social sciences, program evaluation, or a related field.
- Demonstrated experience in evaluating public health or maternal and child health programs.
- Familiarity with EHDI or early childhood screening and intervention systems preferred.
- Strong skills in qualitative and quantitative research methods.
- Ability to work collaboratively with multi-sector stakeholders across FSM states.
- Excellent written and verbal communication skills.

7. Proposal Requirements

Interested applicants should submit a proposal that includes:

- A cover letter summarizing interest, qualifications, and relevant experience.
- A detailed evaluation plan and proposed methodology.
- A work plan and timeline.
- CV(s) of key personnel.
- At least two references from similar work

8. Budget and Funding

- Applicants should provide a proposed budget, inclusive of professional fees, travel, supplies, and other related costs.

9. Timeline

- **RFP Issuance Date:** 09/05/2025
- **Proposal Submission Deadline:** 09/25/2025
- **Vendor Selection Date:** 10/01/2025
- **Project Start Date:** 10/01/2025

10. Terms and Conditions

- **Confidentiality:** All submitted proposals will be treated as confidential and will only be reviewed by authorized personnel.
- **Right to Reject:** The FSM department of Health Services reserves the right to reject any or all proposals and is under no obligation to award a contract based on this RFP.
- **Contract Negotiation:** The selected vendor will be required to enter into a formal contract with the FSM department of Health Services which will outline the specific terms of the project.

11. Submission Guidelines

Please submit your proposals in electronic format (PDF) to the following email address:

health@fsmhealth.fm

Subject: Proposal for EHDI Program Evaluator

For any inquiries or clarification, please contact:

FSM Dept. of Health and Social Affairs

PS 70, Palikir Station

Pohnpei FM,

Approved by;



Marcus H. Samo, MPH