

**Department of Health and Social Affairs
FSM National Government**

Request for Proposal

(Opening date: August 1, 2024 and closing date: September 1, 2024)

1. General

The Department of Health and Social Affairs (H&SA) of the FSM National Government (*hereinafter referred as "government"*) hereby solicits bids from interested individual, agencies or organizations (*hereinafter referred as "applicants"*) to provide the Five-Year FSM MCH Needs Assessment in all of the four FSM States commencing October 2024 to March 2025. The final report on the Needs Assessment shall be submitted to the Secretary of H&SA no later than April 2025. Every five years, FSM MCH conducts a comprehensive, community-focused needs assessment to gather information on the health and well-being of women, mothers, children and youth, including children and youth with special health needs (CYSHN), and their families. This assessment helps to provide direction on Title V MCH Block Grant activities for the next five years by identifying statewide MCH priority needs.

2. Eligibilities

The following types of firms, agencies and organizations duly registered by a government authority shall be eligible to submit proposals:

1. Institute of higher education (IHE);
2. Private, independent consulting groups or agencies;
3. Community-based health organization; and
4. Other health-related NGOs.

3. Format

All interested parties and/or agencies may adopt any generally accepted style and format of proposal writing as long as it provides the necessary information as follows:

1. Name, address and email address of the contact person.
 2. Availability and name of individuals to provide the services.
 3. Cost of services, professional fees, and other related charges.
 4. Clearance and endorsements
 - a. Letter of support and endorsements by responsible person of governing boards.
 - b. Licensures and academic credentials of individuals who are part of the team.
4. The Government reserves the rights to refuse any and/or all proposals on the basis of incompleteness and/or non-compliance.

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5. Submission

All completed original proposals shall be submitted either in sealed envelopes or via email at health@fsmhealth.fm and received by the Department of Health and Social Affairs on or before the deadline above. If application is sent via mail, please deliver to:

Marcus Samo, MPH
Secretary
Department of Health and Social Affairs
FSM National Government
PS 70, Palikir, FM 96941

Phone: 691 320 2619
Email: health@fsmhealth.fm

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