



**Request for Proposal (RFP) – Invites Bids & Quotations for Website Developers for
FSM Health – Immunization**

General

FSM Health Immunization is seeking proposals from qualified website development firms to design, develop, and launch a new immunization website. The purpose of this website is to provide information about immunization schedules, vaccine safety, and related resources to the public. The website should be user-friendly, accessible, and provide accurate and up-to-date information to promote public health.

Eligibility:

1. Company Qualifications:

- Specify the type of companies eligible to bid, such as web development firms, digital agencies, or IT service providers with experience in healthcare or public health-related projects.

2. Experience and Expertise:

- Outline the minimum years of experience required in website development, particularly in the healthcare sector or projects related to public health initiatives.

3. Relevant Projects:

- Request that bidders demonstrate a successful track record of developing websites with a focus on health information, immunization, or related public health topics.

4. Certifications and Compliance:

- Specify any required certifications related to web accessibility, data protection, or healthcare regulations, such as HIPAA compliance for handling protected health information.

5. Resources and Capacity:

- Outline the minimum resources and capacity required for bidders to effectively execute the project, such as a dedicated development team, project management expertise, and technical support capabilities.

6. Financial Stability:

- Request evidence of financial stability and the ability to undertake a project of the proposed scale and complexity.

7. Legal and Regulatory Compliance:

- Ensure that bidders are in good standing with relevant regulatory bodies and have no history of legal or ethical violations that could impact their eligibility.

8. References:

- Require bidders to provide references from previous clients or projects related to healthcare website development, immunization initiatives, or public health organizations.

Submission Due Date

The deadline for submission is three from **February 5, 2024** to **February 23, 2024**.

Submission

Interested parties are invited to submit their proposals by hand, mail, or email to the address below:

Secretary
FSM Department of Health and Social Affairs
FSM National Government
P.O. Box PS-70, Palikir, Pohnpei FSM 96941
Email: Health@fsmhealth.fm/ FSM_IZ@fsmhealth.fm

- Company background and experience in developing healthcare or public health-related websites.
- Proposed approach and methodology for the website development.
- Detailed timeline and milestones for the project.
- Cost proposal, including itemized breakdown of expenses.

Final Approval

Government reserves the right to reject all or parts(s) of any bid.

Approved By:



Marcus Samo, Secretary

2/5/24

Date

The following are the key requirements for the immunization website:

1. Design and Development:

- Create a visually appealing and user-friendly website design.
- Develop a responsive website that works seamlessly across desktop and mobile devices.
- Integrate a content management system (CMS) for easy content updates and maintenance.

2. Content and Features:

- Provide comprehensive information on immunization schedules, vaccine-preventable diseases, and vaccine safety.
- Include interactive tools such as vaccine schedule generators, FAQ sections, and search functionality.
- Integrate social media sharing and newsletter subscription features.
- Ensure accessibility and compliance with relevant web standards and guidelines.

3. Security and Compliance:

- Implement robust security measures to protect user data and prevent unauthorized access.
- Ensure compliance with relevant data protection regulations, such as General Data Protection Regulation (GDPR) and Health Insurance Portability and Accountability Act (HIPAA).

4. Testing and Launch:

- Conduct thorough testing to ensure the website functions as intended across various browsers and devices.
- Provide support for the website launch and initial user training if required.

5. Maintenance and Support:

- Offer ongoing maintenance and support services, including regular updates, backups, and technical assistance.